The 2020 IEEE Radio and Wireless Week (RWW20) will be held during the week of 26 – 29 January 2020 at the Grand Hyatt San Antonio, San Antonio, TX. During RWW there are multiple conferences touching on the intersection between radio systems and wireless technology and applications, which creates unique forums for over 500 engineers from all over the world to discuss hardware design and system performance of the state-of-the-art wireless systems. In addition to oral presentations and posters, RWW20 includes workshops, panels, and an exhibition.

**RWW will be co-located with five IEEE Topical Meetings on:**
- Silicon Monolithic Integrated Circuits in RF Systems (SiRF)
- Power Amplifiers for Wireless and Radio Applications (PAWR)
- Space Hardware and Radio Conference (SHaRC)
- Wireless Sensors and Sensor Networks (WisNeT)
- Radio and Wireless Symposium (RWS)

The steering committee invites your organization to become a sponsor at this exciting and high profile event. Past Radio and Wireless Weeks has included over 500 attendees from 22 countries in the fields of wireless technology from system level design to implementation, particularly for commercial wireless communication systems such as 3G/4G, WLAN, SDR, 802.xx, and UWB, etc, and RF up to mm-wave frequencies. A wide range of sponsorship options are available. If you have an idea for a sponsorship that is not listed, please inquire by emailing d.artis@ieee.org.

### Platinum Sponsorship

Maximize the branding and visibility opportunities for your company at the RWW20 events and all of the related publicity by signing on early as a Platinum Sponsor. Platinum sponsors will receive extensive and prominent branding positions in all promotional material prior to and at the RWW20 events, including:

- Company logo and hot links on the official event website
- Company logo on all pre-event advertising issued after receipt of sponsorship commitment
- Prominent branding on signage at the event, in registration area, and in exhibition area
- Two complimentary Superpass registration
- Opportunity to include a corporate marketing sheet (1pg) in registration packet
- 10x10 exhibit booth included

A limited number of Platinum sponsorships are available at $5,000. Requests for Sponsorships will be accepted on a first request basis.

### Gold Sponsorship

Maximize the branding and visibility opportunities for your company at the RWW20 events and all of the related publicity by signing on early as a Gold Sponsor. Gold sponsors will receive branding positions in all promotional material prior to and at the RWW20 events, including:

- Company logo and hot links on the official event website
- Company logo on all pre-event advertising issued after receipt of sponsorship commitment
- Prominent branding on signage at the event, in registration area, and in exhibition area
- One complimentary Superpass registration
- Opportunity to include a corporate marketing sheet (1pg) in registration packet

A limited number of Gold sponsorships are available at $3,000. Requests for Sponsorships will be accepted on a first request basis.
Exhibition Schedule:

Monday, 27 January 2020
Move In: 10:00am – 1:00pm
Exhibit Hours: 1:00pm - 7:00pm
(Welcome Reception will be on exhibition hall from 6:00-7:00pm)

Tuesday, 28 January 2020
Exhibit Hours: 9:00am - 5:00pm
(ARFTG Poster Session will be held 9:00am – 12:00pm | RWW Poster Session and Demos will be in the exhibition hall from 1:00pm – 5:00pm)
Move Out: 5:00pm – 7:00pm

Exclusive Sponsorship Opportunities

Sponsorships will be recognized on all promotions associated with sponsorship, logo placement on conference website and signage at the sponsored event.

Delegate Bag
This exclusive sponsorship features your logo on each Delegate Bag. All RWS, SiRF, PAWR, SHaRC and WISNET attendees receive a bag. $3,000

Wireless Access
Provide the attendees with wireless access in the exhibition and conference areas for the duration of the conference. This sponsorship includes a corporate splash page each time the attendee logs in. $5,000

Charging Stations
Provide the attendees the ability to charge their devices, while branding your company’s name and logo on the signs at each area. $3,000

Hotel Key Cards
Hotel key cards will include your logo on front of key card and will be distributed to attendees within the hotel block at the conference hotel. $2,000

Badge Lanyards
By providing the badge lanyards your company will be seen everywhere throughout the convention for the length of the event. $3,000

Basic Supporter
Company logo on conference website and sponsorship sign $1,500

HOSTED EVENT SPONSORSHIPS

Receptions
Prominent branding on all pre-event advertising. Branding, cocktail napkins and signage displayed at reception $6,000

Attendee Coffee Breaks
Coffee Breaks take place on the exhibit floor on Monday afternoon and Tuesday morning and afternoon. And in the technical session area on Monday morning and Wednesday morning and afternoon. $5,000

Partner companies: Consider combining your resources and share a sponsorship opportunity! For details contact Deidre Artis at d.artis@ieee.org.

Sponsor logos will be included in the considerable promotion that takes place during the launch of the advance program and printed material if payment is received by 1 October 2019.
**EXHIBIT SPACE APPLICATION/CONTRACT**

Complete and sign original copy and return to:
Attn: IEEE MCE RWW 2020, 445 Hoes Lane, Piscataway, NJ 08854
Fax: +1 732-465-6447, Email: d.artis@ieee.org

Full price of space-contracted must be received **by 1 October 2019** in order to assign booth space number.

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### CONTACT INFORMATION

<table>
<thead>
<tr>
<th>Company Name/Organization:</th>
<th>Phone:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Information:</td>
<td>Fax:</td>
</tr>
<tr>
<td>Mailing Address:</td>
<td>E-mail:</td>
</tr>
</tbody>
</table>

City: ____________ State/Province: ____________ Postal Code: ____________ Country: ____________

Website: __________________________________________________________________________

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### EXHIBIT SPACE & PRICING

<table>
<thead>
<tr>
<th>Exhibit Space</th>
<th>Cost</th>
<th>Quantity</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>10’x10’ Booth Space</td>
<td>$750</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sponsorship</td>
<td></td>
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</tbody>
</table>

Product/Services to be exhibited: ___________________________________________________________________

We are:  
- [ ] Manufacturers  
- [ ] Manufactures Rep  
- [ ] Resellers  
- [ ] Industrial Distributors  
- [ ] Publishers  
- [ ] Government Agency  
- [ ] Testing/Certification  
- [ ] Other

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### PAYMENT INFORMATION

Credit Card Type:  
- [ ] Visa  
- [ ] Mastercard  
- [ ] American Express  
- [ ] Check *(please mail to address above)*

Credit Card Number: __________________________________________________________________

Name on Credit Card: _______________________________________________________________________

Expiration Date: _________________________________________________________________________

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### AUTHORIZATION

I am authorized by my company to contract for exhibit space at the 2020 IEEE Radio and Wireless Week (RWW) as indicated above. I have carefully read and accept the information and conditions contained herein.

Print Name: ___________________________________________ Date: _______________________

Signature: ___________________________________________ Title: ___________________________
1. Contract
This application, properly executed by Applicant (Exhibitor) shall, upon
written acceptance and notification of booths assigned by 2020 IEEE Radio
and Wireless Week hereby referred to as RWW, constitute a valid and
binding contract.

2. Assignment of Space
Assignment of space to exhibitors and those making application will be made
in the order of postmark, fax or email date. RWW will continue to receive
applications and assign exhibit space, as it remains available, until shortly
before the show opening date. In all cases, total booth payment must be
received prior to show opening. Conference Name and Year assignment of
booths is final and shall constitute an acceptance of the Exhibitor’s offer to
occupy space. After assignment, space location may not be changed,
transferred or canceled by the Exhibitor except upon written request and with
the subsequent written approval of RWW management. RWW management
reserves the right to reassign Exhibitor space or to modify floor plan for
overall benefit of the show.

3. Subletting Space
No exhibitor will assign, sublet, or apportion the whole or any part of the
space allotted to him, nor exhibit therein, nor permit any other person or
party to exhibit therein, any other goods, apparatus, etc. not manufactured or
distributed by the Exhibitor in the regular course of his business except upon
prior written consent of IEEE/MCE.

4. Exhibit Space Rental Rates
Exhibit space rental includes materials and services described herein. Show
Price per 10x10 booth booth includes: 10x10 exhibit booth, draped table with
chair. Ballroom will be carpeted and cleaned daily (Electrical is not included).

5. Payment Requirements and Cancellation Charges
Booth payment is due by 1 October 2019. Applications received before this
date, require full payment before final booth assignment is confirmed in
writing. All applications received after 1 October 2019 must be accompanied
by full payment.

All cancellations must be made in writing and will be based on the following
schedule of refunds:
Space reductions are considered cancellations and may be subject to
cancellation fees.
On or before 1 October 2019...50% of total booth cost will be refunded.
After 1 October 2019 no refund will be permitted. “No-show” exhibitors will
receive no refund.

It is understood that RWW reserves the right, at its option, to reassign a
cancelled booth regardless of the cancellation rate assessed.

In the event that the premise in which the RWW Show is conducted shall
become, in the sole discretion of RWW, unfit for occupancy, or substantially
interfered with by reason of any cause or causes not reasonably within the
control RWW, this agreement may be terminated by RWW. For this
purpose, the term “cause or causes” shall include, but not by way of
limitation, fire, flood, epidemic, earthquake, explosion or accident, blockade,
embargo, inclement weather, governmental restraints, restraints or orders of
civil defense, or military authorities, act of public enemy, riot or civil
disturbance, strike, lockout, boycott or other labor disturbance, inability to
secure sufficient labor, technical, or other personnel, failure, impairment or
lack of adequate transportation facilities, inability to obtain, or
condemnation, requisition or commandeering of necessary supplies or
equipment, local, state or federal law, ordinance, rule, order, decree or
regulation, whether legislative,

executive, or judicial, and whether constitutional, or act of God. Should
RWW terminate this agreement pursuant to the provision of this
paragraph the Exhibitor waives any and all claims for damages and
agrees that RWW may, after computing the total amount of RWW cost
and expenses in connection with its preparation for and conducting of the
RWW Show, (including a reasonable reserve for claims and other
contingencies Space reductions are considered cancellations and may be
subject to cancellation fees.

6. Exhibit Booth Manning and Dismantling Schedule
A representative must staff exhibit space during all times when Exhibition is
officially open. Exhibit space must be maintained in a neat and orderly
manner throughout the Exhibition. Exhibitors may begin dismantling only
after Tuesday, 28 January 2020 at 7:00pm. Move-out must be completed by
Tuesday, 28 January 2020 at 9:00pm. Exhibitors are responsible for
removal of all materials used in their display. Any exhibitor leaving materials
after Tuesday, 28 January 2020 at 9:00pm will be charged for the materials’
removal. Failure to observe this rule, including early dismantling, will result
in a $500 (U.S. Currency) fine and may jeopardize the exhibitor’s space
assignments or right to exhibit at future conferences sponsored by the MTT
Society.

7. Loss or Damage
Exhibitor agrees that RWW shall not be liable for any damage or liability of
any kind or for any loss, damage or injury to persons or property during the
term of this agreement, from any cause whatsoever by reason of use,
occupation and enjoyment of exhibit space by Exhibitor or any person
thereon with the consent of Exhibitor, and that Exhibitor will defend,
indemnify and save harmless, RWW from all liability whatsoever, on
account of any such damage, or injury, whether or not caused by
negligence or breach of an obligation by Exhibitor or its employees or
representatives.

Exhibitor will be liable for all damages or liability of any kind or for any
loss, damage or injury to persons or any property during the show from
any cause whatsoever by reason of use, occupation and enjoyment of
exhibit space.

8. Demonstrations
No demonstrations or solicitations shall be permitted outside of the
Exhibitor’s assigned space, and no signs or placards may be displayed on
persons or otherwise outside exhibit spaces.

9. Compliance
The Exhibitor assumes all responsibility for compliance with all pertinent
ordinances, regulations and codes of duly authorized local, State and
federal governing bodies concerning fire, safety and health, together with
the rules and regulations of the operators and/or owners of the
property wherein the Show is held.

10. Unions
It is further agreed that the Exhibitor will abide by and comply with rules
and regulations concerning local unions having agreements with the Show
Facility or with authorized contractors employed by RWW.

11. Management
The Exhibitor further agrees that the conditions, rules and regulations of the
RWW management are made a part of this contract and that said Exhibitor
agrees to be bound by each and all of these rules and regulations, and that
the management shall have the full power to interpret, amend and enforce all
rules and regulations in the best interest of the Show.